



**FORM 1**  
**24 month reporting**  
**Final Report**  
**for RPCs or/and Add-on Pprojects to RPCs**  
Document is relevant for month 0- end of the month 24  
Document-Version 29 June 2007

**Period** -  
*(from month 0 - end of month 24)*

**Programme Action Line 1:**  
**RTD PROJECT CLUSTER (RPC)**

**RPC ACRONYM:**

**RPC TITLE:**

**RPC NUMBER:**

AND/OR

**RP ACRONYM:**

**RP TITLE:**

**RP NUMBER:**

Place, date:

This report is conducted by the consortium of the RPC:  
Coordinator:

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Answer the following questions (chapter 1 – 3) for each Part (A and all RTD Projects BI and BII). Choose the relevant heading and follow the suggested numbering including the acronym ahead of the numbers. The acronym could be part of the numbering and in this way easily be included in the content table. Chapter 4 gives an cost overview on the whole RPC or of a single RP (add on project) and the part A if relevant.

Please save each RP and the RPC report also as separate file (doc and pdf Format have to be added to the CD – ROM).

Select the relevant heading!

**PART A:** (acronym and title)

**PART B I:** (acronym and title)

**PART B II:** (acronym and title)

## Acronym A, BI, BII 1. Final Summary for public relations work

(This page includes highlights of the RTD performed. Please be aware that he page is used for publication on the websites of FFG and FWF).  
(max. 2 Pages)

## Acronym A, BI, BII 2. Final Report - Summary

Summary of work done in the last 24 month.  
(max. 0,5 Pages)

## Acronym A, BI, BII 3. Final Report (from month 0 - 24)

The interim report has ex post focus and reports the most important developments and achievements in the overall duration of the project, respectively in the last 24 month of the project, including quantitative data (performance indicators).

### 3.1 Workplan and Time schedule

(max. 1 Page)

- o Which work/workpackages is/were successfully finalized until now? What are the results until now? Compare the results with the milestones defined in the proposal.
- o Were the initial expectations of the project met? Specific highlights/ deficiencies?

**Your Comments:**

**3.2 General Success**

(max. 1 Page).

**Cooperations within the cluster (added value to the NANO Initiative)**

- o Do the co-operations within the Cluster contribute significantly to the project's success? Specific highlights/ deficiencies?

(max. 10 lines)

- o Are the co-operations with the industry partner satisfying enough and did they contribute significantly to the project's success?

(max. 10 lines)

**Information on safety and risk**

- o Are the results of the recommended safety and risk screening comprehensive for the future strategic orientation. Have the results of the safety and risk screening been taken into account for the future R&D strategy? Describe the results of the implementation of the safety and risk recommendations.

(max. 10 lines)

## 4 Costs

Chapter 4 gives an overview on the overall costs of the Cluster.

### 4.1 Reporting periode

from            until

### 4.2 Costs overview

Select the relevant table A, BI or BII and fill in for all projects separately. Add as many B I and B II tables you need. All costs in EURO.

**Part A**            (insert Acronym):

Cost categories	Accepted total costs (contract)	Costs incurred in the 24 month reporting periode
Personal costs		
Material costs		
Travel costs		
Other costs		
Work contracts		
<b>Total</b>		

**Your Comments:**

**BI-Project**            (insert Acronym):

Cost categories	Accepted total costs (contract)	Costs incurred in the 24 month reporting periode
Personal costs		
Appliance/Investment costs		
Material costs		
Travel costs		
Other costs		
Work contracts		
<b>Total</b>		

**Your Comments:**

**BII-Project**            (insert Acronym):

Cost categories	Accepted total costs (contract)	Costs incurred in the 24 month reporting periode
Personal costs		
Appliance/Investment costs		
Material costs		
Travel costs		
Other costs		
Work contracts		
<b>Total</b>		

**Your Comments:**

### 4.3 Final accounting with detailed cost overview

Insert the completed cost sheet (xls cost sheets or the sheets from your accounting department) for each partner.

The costs incurred have to be described corresponding to the cost plan in the contract and have to be added to the 24 month report (Final Report). An aggregated cost overview from your accounting system fulfills the criteria of the interim accounting as well.

Attention: The final approval of costs is made by the revision department.

**Partners name:**

Insert xls

**Partners name:**

Insert xls

**Partners name:**

Insert xls

**Your comments and description:**

The output in this report is accepted by the Partners of the RPC / or the RP in case of a single add-on project, and signed by all of them (next page) including the RPC Coordinator.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of the RPC-Coordinator  
and of the RP Coordinator in case of an Add-on Project

## ANNEX

*This is a declaration of all partners in the RPC or of a single RP (add-on project) who are authorised to sign that they confirm that all information provided in the final report itself is accurate and complete with respect to their part of the project.*

*This memorandum has to be signed by all partners authorised to sign and has to be enclosed to the final report.*

## Confirmation Final Report

### RTD Project Cluster (RPC) or add-on Project in the framework of the Austrian NANO Initiative

#### RPC Title:

The undersigned declare that they have taken note of the "Guidelines for the final report", and with their signature confirm that all information provided in the final report itself is accurate and complete with respect to their part of the project.

The undersigned authorise the RPC coordinator, who is elected on the basis of the modalities laid down in the RPC rules, or the identified spokesperson, or her/his deputy respectively, to sign the final report, to represent the RPC and to provide the final report to the authorized funding organisation.

In case of an add on project only the RPC coordinator and the RP Partners have to undersign the report.

#### Names and signatures of all project partner organisations under contract:

Project Part*)	Name of the Partner Organisation	Signature of the Authorised Signatory (e.g. CEO, head of department, Rector, head of the research institution)

\*) Project number and acronym